



## VOLUNTEER APPLICATION FORM

The Asian Festival will be held during the Memorial Day weekend. We need volunteers to help our festival succeed. Come join the fun! In addition to a lot of fun, we offer the following incentives:

	Souvenir Program	Certificate of Participation	Volunteer Appreciation Picnic	One Official Asian Festival T-shirt	Food coupons
<b>One Shift (2 hours):</b>	✓	✓	✓		
<b>Two Shifts (4 hours):</b>	✓	✓	✓	✓	
<b>Three Shifts (6 hours)</b>	✓	✓	✓	✓	2
<b>Four Shifts (8 hours):</b>	✓	✓	✓	✓	4
<b>Over 8 hours</b>	✓	✓	✓	✓	6

Please check the activities under volunteer tasks you wish to perform indicating your 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, etc., #1 being your first choice. One shift is two hours. You can check (click the box) as many shifts as you wish. Please report for briefing at least 30 minutes before your shift begins. Thank you very much for volunteering.

**TASKS:**

- |             |                    |   |                          |                            |    |                          |                                  |
|-------------|--------------------|---|--------------------------|----------------------------|----|--------------------------|----------------------------------|
| <b>5/21</b> | <b>Dragon Boat</b> | 1 | <input type="checkbox"/> | Asian Games                | 10 | <input type="checkbox"/> | Hospitality /Volunteer Check in  |
|             | Set-Up             | 2 | <input type="checkbox"/> | Children’s Activities      | 11 | <input type="checkbox"/> | Interpreters : Language(s):_____ |
|             | Parking            | 3 | <input type="checkbox"/> | Clean-Up/ Teardown         | 12 | <input type="checkbox"/> | Market Place                     |
|             | Stage Manager      | 4 | <input type="checkbox"/> | Cultural Display           | 13 | <input type="checkbox"/> | Martial Arts                     |
|             | Hospitality        | 5 | <input type="checkbox"/> | Decoration (Banners, etc.) | 14 | <input type="checkbox"/> | Master of Ceremonies             |
|             | Clean-Up           | 6 | <input type="checkbox"/> | Food Court                 | 15 | <input type="checkbox"/> | Parade                           |
|             |                    | 7 | <input type="checkbox"/> | General Assistance         | 16 | <input type="checkbox"/> | Set-Up (Friday)                  |
|             |                    | 8 | <input type="checkbox"/> | Gophers                    | 17 | <input type="checkbox"/> | Stage Managers                   |
|             |                    | 9 | <input type="checkbox"/> | Health Fair                | 18 | <input type="checkbox"/> | Survey                           |
|             |                    |   |                          |                            | 19 | <input type="checkbox"/> | Traffic & Parking                |

Saturday, May 21 Dragon Boat	Friday (SET-UP)	Saturday	Sunday
<input type="checkbox"/> 9:00 am -11:00 am	<input type="checkbox"/> 1:00 pm – 3:00 pm	<input type="checkbox"/> 9:00 am -11:00 am	<input type="checkbox"/> 10 am – 12:00 noon
<input type="checkbox"/> 11:00 am -3:00 pm	<input type="checkbox"/> 3:00 pm – 5:00 pm	<input type="checkbox"/> 11:00 am – 1:00 pm	<input type="checkbox"/> 12:00 noon - 2:00 pm
	<input type="checkbox"/> 5:00 pm – 7:00 pm	<input type="checkbox"/> 1:00 pm – 3:00 pm	<input type="checkbox"/> 2:00 pm - 4:00 pm
	<input type="checkbox"/> 7:00 pm – 9:00 pm	<input type="checkbox"/> 3:00 pm – 5:00 pm	<input type="checkbox"/> 4:00 pm. - 6:00 pm
		<input type="checkbox"/> 5:00 pm – 7:00 pm	<input type="checkbox"/> 6:00 pm - 8:00 pm
		<input type="checkbox"/> 7:00 pm – 9:00 pm	<input type="checkbox"/> 8:00 pm - 10:00 pm

**Volunteer Sign Up:** Please complete this form and send to: **Asian Festival Volunteer 1311 Autumn Hill Drive, Columbus, OH 43235** or as an email attachment to: **volunteeraisanfestival@gmail.com** before May 19.  
 For further information: Please call: Valerie Huang: **614.893.8076**

Name: \_\_\_\_\_ Phone number(s): \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail address: \_\_\_\_\_ Language(s) \_\_\_\_\_

Country of Origin or Cultural Heritage(s) \_\_\_\_\_

**MY PLEDGE:** *I understand the role and accept the challenge of being an Asian Festival Volunteer. I know that I am representing the Asian Festival while on site as a volunteer. My friendly and assertive performance of my assigned tasks is crucial to the overall success of the event. I agree to give my time and talent to this volunteer program. If unable to perform I will try to find coverage for the shift I committed myself for. I further agree to hold harmless the Asian Festival Organizing Committee,, its affiliates, officers and chairs, employees and agents from any and all liabilities, expenses or damages (including reasonable attorney’s fees) springing forth from or connected to any claim arising directly or indirectly from the event.. I am OVER 16 years old*

Signature: \_\_\_\_\_ Parent or Guardian: \_\_\_\_\_ DATE: \_\_\_\_\_

Notes: A parent or guardian co-signer is needed if you are under 16 years old. Please use other side for additional comments or suggestions.

**Would you like to volunteer for next year’s ASIAN FESTIVAL?** \_\_\_\_\_ Yes \_\_\_\_\_ No. rev 4/4/11