



2011 Asian Festival Food Vendor Schedule

1/16	Food Booth Time Schedule, Application & Cover Letter Upload to http://asian-festival.org . Start accepting food vendor booth applications
1/18	Mail and E-mail applications to prospective new food vendors and prior festival food vendor participants.
3/15	Deadline for food booth applications.
3/16	Food Committee- Food Vendors screening process.
3/21	All food vendors will receive food committee decision.
4/4	Deadline for first round food vendor submit the checks for: Booth rent, insurance, \$100 refundable cleaning deposit, extra tent, extra electric equipment payment. If the committee did not receive the checks, then the booth space will be offer to second round vendors.
4/5	Communicate to second round food vendors regarding the space opportunity.
4/18	Deadline for second round food vendor submit the checks for: Booth rent, insurance, \$100 refundable cleaning deposit, extra tent, extra electric equipment payment.
4/22	Reminder communication will be sent to all qualified food vendors regarding health license, Peddler license and to do lists.
5/2	Reminder communication will be sent to all food vendors regarding: Park Information, Parking Guidelines, Booth Assignment, Set Up Date and Time.
5/16	Last summary reminder will be sent to food vendors regarding the event.
5/27	Food Court Vendors Set-up
5/28 - 5/29	2011 Asian Festival, Franklin Park, Columbus, Ohio
6/10	Thank you letter and return cleaning deposit.